



Child Safety Policy Highlights (preschool student leader version)

❖ Volunteer Identification

- All volunteers are issued an ID badge to wear while serving. Please make this a high priority, and if you lose yours, please request a new one.

❖ Classrooms and Ministry Areas

- Minimum of two adults in each area
- Lights on (for videos, turn one set off)
- Report anything potentially unsafe that you might see
- No leaders are ever to be alone with a child in a non-public place or behind a closed door.

❖ Physical Touch/Affection

- Please do not carry children around or let them jump/hang on you.
- Preschoolers sitting on laps is fine, but they should be sitting on your legs and not other areas, especially private parts.
- Some preschoolers love to hug; it's fine to let them, but keep it brief. "Side-hugging" is always a good option.
- Kisses are NOT permitted.
- ALL physical touch should be brief, never on a child's private parts (any part covered by a swimsuit), and in the presence of at least one other leader.

❖ Diaper Changing and Restroom Procedures

- Only adult females may change diapers or assist children in restrooms with anything other than buttoning pants, buckling a belt or handwashing.
- Ages 2-3 – "Straddle the partially open doorway". If assistance is needed, please notify an adult female in the area.
- Age 4 and up – stand outside the door, with the door slightly open, in case the child needs something. If assistance is needed, please notify an adult female in the area.
- If you enter the restroom to help with handwashing, please leave the door completely open at all times.

❖ Health and Hygiene

- Illness—please notify preschool ministry staff if you are ill, and stay home.
- Wash hands/use hand sanitizer frequently.
- Clean/sanitize areas after each use.